

# AIB Certificate & Diploma Worksheets

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## Bank Operations Diploma

### General Information

Social Security No: \_\_\_\_\_

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Bank: \_\_\_\_\_

This curriculum provides a general overview of banking for personnel new to the field, prepared mid-level professionals, supervisors and clerks to become supervisors or managers in the bank operations areas.

### Required Programs

You must complete the following courses. Those titles with an asterisk (\*) may be met by transfer credit from an accredited college or university. Each course transferred must be taken for a minimum of 3 credit hours.

<i>Grade</i>	<i>Course</i>
_____	General Accounting (1002)* <b>or</b> Financial Accounting (1000)*
_____	Law & Banking: Applications <b>or</b> Law & Banking: Principles
_____	Money & Banking
_____	Principles of Banking
_____	Supervision* <b>or</b> Supervisor Certificate

### Diploma Requirements & Eligibility

To earn a Bank Operations Diploma all the following criteria must be met:

- Successful completion of required and elective programs;
- "C" average or better; and
- A grade of A, B, C, or D for all programs of 2 or more credits.

### Questions?

Contact Susan Clark at 317-387-9380  
or [sclark@indianabankers.org](mailto:sclark@indianabankers.org)

### Electives

You must complete 4 credits. At least 2 credits must be AIB programs and the other 2 may be from college programs that are equivalent to programs in the AIB curriculum.

<i>#Credits</i>	<i>Grade</i>	<i>Course</i>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

